



Qualitative - Expectations:

- ▶ Exhibit high degree of self-motivation and enthusiasm
- ▶ Excellent analytical and problem-solving skills
- ▶ Ability to communicate design ideas and concepts by absorbing new ideas and concepts quickly
- ▶ Outstanding graphic presentation skills
- ▶ Strong written and verbal skills
- ▶ Strong organization, planning, multi-tasking; prioritization and time management skills
- ▶ Employ "rapid-prototyping" practices (producing multiple options, quickly to facilitate problem solving)
- ▶ Create client-oriented presentations so they "get it" and "want it"
- ▶ Convey a firm "advocacy" both inside and outside the studio with the ability to maintain confidentiality
- ▶ Ability to develop collaborative relationships across the firm and with clients
- ▶ Interact with the Accounting department to ensure billing milestones are met
- ▶ Work as an extension of the principals' hands and creativity
- ▶ Work within a vibrant, high-energy environment and be adaptable to change on a regular basis
- ▶ Contribute reasonable "sacrifice" (in the service of responsibility, accountability, and empathy to clients, projects, and teammates)
- ▶ Firm knowledge of building technology

Quantitative – Demonstrative of the Following Skillset / Essential Knowledge:

Design – Ability to design interiors that are spatially oriented and humanistic ally driven. Holistic approach that considers material, color, texture, lighting, and furniture. Provide design support and documentation during completion and execution of design concepts, using graphics and visualization skills to effectively communicate design ideas

Programming – Strong knowledge of programming techniques and ability to implement them with client and end-user groups. Coordinate with other professionals, such as contractors, architects, engineers and mechanical, electrical and plumbing (MEPs) to ensure job success

Documentation – Strong knowledge of construction document production, consultant coordination, and detailing. Ability to both generate and direct production activities. Generate finish plans, specifications, and material selections needed for construction. Adhere to building codes and ADA compliance throughout project life cycle. Understanding of relevant codes such as state building codes, ANSI 117.1, BOMA; BIM; Understanding of sustainable material selection for LEED compliance.

Construction – Knowledge of the construction process and ability to independently participate in the CA phase. Prior experience responding to submittals and requests for information (RFIs)

Management – Ability to be sensitive to project fees, budgets, schedules. Ability to manage design process and supervise workflow of design and production support staff. Ability to manage multiple projects and provide project team leadership while overseeing design process on projects. Manage communication with multiple clients on a daily basis. Mentor and provide creative direction to design teams

Communication – Strong graphic, written, and verbal communication skills. Ability to present ideas and strategies quickly, thoughtfully, and concisely. Hand sketching and digital presentation. Engage in marketing and business development efforts

Furniture – Strong knowledge of key commercial and residential furniture manufacturers' product lines for use in firm projects. Ability to make selections and develop furniture specifications and budgets. Prepared and manage FF&E budgets

Finishes – Strong knowledge of the latest available materials and their appropriate applications, availability, and cost. Ability to independently generate and develop palettes. Work with the team to prepare finish boards. Utilized vendors and materials library to create finish presentations for client presentations - selection and presentation of furniture, furniture systems, fabrics, equipment (FF&E), color palettes, and lighting

Responsibilities:

- ▶ Collaborate on the initial marketing stages throughout completion of construction and installation, including programming client needs, conceptual and schematic design, design development and management of schedules and budgets.
- ▶ Lead the team through all phases through guiding, advising and mentoring other designers on project work, develop design direction and leading critiques.
- ▶ Act as a key role player in interfacing with clients. Work directly with the client, team members, and a wide range of consultants and collaborators both internal and external throughout the life of the project.
- ▶ Assist in managing client expectations, team communication and consultant coordination
- ▶ Building and sustaining client relationships.
- ▶ Work with the studio and office leadership to further the strategic goals of the firm, sector, and office.
- ▶ Participate in business development, marketing efforts and industry events.
- ▶ Collaborate with other leaders across the firm to enhance the culture for design excellence, elevate the quality of design and achieve recognition for clients and the firm.

Qualifications:

- ▶ Bachelor's degree in Interior Design from Converse College (CIDA accredited)
- ▶ 15+ years related professional experience in a professional design practice of varying project types, including experience in a leadership role with 4+ years of experience managing others
- ▶ Proven design experience in healthcare, commercial, residential project types and sizes and team structures;
- ▶ Ability to work in a team environment with excellent collaboration skills
- ▶ Excellent presentation aptitudes
- ▶ A mix of strategic and creative capacity, with ability to create great design by successfully balancing beauty and function while embracing sound business strategy
- ▶ Passionate about design and able to be the design inspiration for multiple highly-creative project teams
- ▶ Experience directing and providing leadership for design teams from business development presentations through developing strategy and design concepts
- ▶ Strong leadership, organization, communication and relationship management skills
- ▶ Ability to provide critical design review to design teams, communicating design ideas and direction quickly
- ▶ Demonstrated success building, nurturing and fostering new client relationships
- ▶ Ability to work closely with design directors across the firm to promote an inter-disciplinary design approach and philosophy, and to facilitate its advancement across the firm

Technical Qualifications - Experience with Ability to Use Proficiently and Competently to Produce with Further Aptitude to Learn Any Software at My Disposal:

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| <ul style="list-style-type: none">▶ AutoCAD (2007-2018)▶ Revit (2012-2013, 2015, 2019)▶ Enscape▶ Google SketchUp | <ul style="list-style-type: none">▶ Adobe Photoshop CS3, CS4 Extended, CC Extended | <ul style="list-style-type: none">▶ Microsoft Excel▶ Microsoft Word▶ Microsoft PowerPoint▶ Microsoft Project | <ul style="list-style-type: none">▶ Outlook |
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Dee Dee Bonds

SR. INTERIOR DESIGNER

Healthcare, Commercial, Residential

▶
Greenville, SC 29601

Phone: 678.595.3182

E-mail: deedeebonds.info@gmail.com

Website: deedeebonds.com



Healthcare Design Experience

Director of Design - Earl Architects (310 N Main Street, Greenville, SC 29601)

- **Sunnyside Community Hospital (Astris) – Sunnyside, WA**

- ▶ Replacement Hospital Facility – New facilities include all Administration and Public Areas, (concourse, atrium lobby, multiple waiting areas) and patient spaces as well as clinical and support spaces, (i.e. Inpatient Care, Emergency Department, Cancer Center, Surgical OR Suites, Post Anesthesia Care Unit (PACU), (PACU) Control (nursing station), Prep / Pre-op Control (nursing station), Central Sterile Processing Unit, Cancer Center, Rehabilitation Therapy Department, Medical and Surgical Unit, Critical Care Units, ICU, Family Birthing, Pharmacy, Diagnostic and Imaging Suite, Short-term Psychiatric Physician's Dining, Public Dining, etc.)
- ▶ Medical Office Building (adjacent to replacement hospital) – facility includes, Administrative, Primary Clinic, Audiology, Outpatient Rehabilitation, Procedure Suite, Sleep Center, Training and Conference spaces

Sr Healthcare Designer - Design Strategies (120 South Main Street, Greenville, SC 29601)

- **Cherokee Indian Hospital (150,000-square-foot, \$80 million project) – Cherokee, NC**

- ▶ Replacement Hospital Facility - the new facility serves all healthcare needs of the tribe, including a Primary Clinic, Eye Clinic, Dental Clinic, Emergency Department, Procedure Suite, Pharmacy, Inpatient Care and Rehabilitation services

- **McLeod Regional Medical Center - \$175 million in new construction and upgrades for MRMC**

- ▶ Concourse of McLeod Regional Medical Center – Florence, SC
- ▶ Center for Cancer Treatment & Research – Florence, SC (\$28 million)
- ▶ Center for Intensive Care – Florence, SC (\$75 million accommodate 120 beds throughout its six-story, 188,000-square foot design.)
- ▶ McLeod Tower Renovation – Florence, SC (\$19 million)
- ▶ Main Public Dining Pavilion – Florence, SC
- ▶ Heart and Vascular Institute – Florence, SC
- ▶ Hybrid OR – Florence, SC (+/- \$10 million)
- ▶ Emergency and Trauma Services Department – Florence, SC (40 acute treatment rooms)
- ▶ Sports and Rehab Center – Florence, SC
- ▶ Chapel (McLeod Tower) – Florence, SC
- ▶ Emergency Department Expansion – Dillon, SC (\$6.3 million, 9,365 square-foot expansion - including 17 new exam and treatment rooms; trauma rooms; triage area; decontamination; 4 additional Psych holding rooms; area and staff support spaces)
- ▶ Seacoast Hospital ED – Myrtle Beach, SC
- ▶ MRMC IV Therapy & Oncology Physicians Upfit – Florence, SC
- ▶ MRMC Radiation Oncology Renovation – Florence, SC
- ▶ MRMC SRS Linear Accelerator Addition – Florence, SC

- **Carolinas HealthCare System (Atrium Health)**

- ▶ Emergency Department renovation – Charlotte, NC

- **Greenville Health System (Prisma Health)**

- ▶ Medical Office Building II Expansion – Greer, SC
- ▶ Linear Accelerator – Greer, SC

- **Marshall I. Pickens Hospital Renovation and Expansion – Greenville, SC**

- **TD Bank**

- ▶ Call Center – Greenville, SC